

Bullying Prevention Resource Guide

FOR SCHOOLS, FAMILIES AND COMMUNITY PARTNERS

SUSTAINABILITY ASSESSMENT TOOL

The following matrix can be used by schools, districts and/or community-based organizations to measure their success along the lines of a best-practice framework rather than strict adherence to any particular program. It allows flexibility within each best practice to develop a component that will best fit particular needs, circumstances and priorities.

BULLYING PREVENTION: A SUSTAINABILITY ASSESSMENT TOOL

1 = True 0% of the time

4 = True 75% of the time

2 = True 25% of the time

5 = True 100% of the time

3 = True 50% of the time

FOCUS ON THE ENVIRONMENT	1	2	3	4	5
A method exists for receiving feedback from participants and parents on various aspects of programming					
Sound procedures are in place for evaluating program quality and effectiveness					
Bullying prevention is linked to academic achievement					
A community readiness survey has been conducted and is repeated periodically					
Behavioral norms have been identified and posted					
All staff and youth intervene appropriately and consistently in bullying situations					
Desired behaviors, on the part of both adults and youth, are rewarded regularly					
Bystanders have become allies and stewards of the environment					
New staff members are trained to recognize, understand and deal with bullying					
INCLUSIVE COORDINATING GROUP	1	2	3	4	5
An inclusive coordinating committee has been formed and meets regularly					
Includes youth					
Includes staff					
Includes parents					
Includes community members					
All members of the coordinating group are trained in bullying prevention and intervention					
A chair or coordinator who champions the cause and leads the group has been identified					
Coordinating group has established clear, measurable goals and objectives for current year and for 3- and 5-year intervals					
Coordinating group reflects the racial, ethnic, socioeconomic and cultural diversity of the community					
Coordinating group is given opportunities to gain additional training and grow professionally.					
ESTABLISH POLICIES & PROCEDURES	1	2	3	4	5
Policies and procedures for program operation have been developed, and are understood by and readily accessible to all staff					

ESTABLISH POLICIES & PROCEDURES ...con't.	1	2	3	4	5
A formal hierarchy of consequences and rewards has been discussed, established and disseminated					
The hierarchy of consequences and rewards is used consistently					
The organization is able to develop new policies and procedures in a timely manner					
DEVOTE TIME	1	2	3	4	5
Bullying prevention lessons are integrated into standard programming					
Bullying prevention lessons or classroom meetings are a regular and accepted part of the schedule					
INVOLVE STUDENTS IN CREATION & IMPLEMENTATION	1	2	3	4	5
The needs, opinions and ideas of students are regularly and fully taken into account in program planning and implementation					
Older students are used as resources for implementation (e.g., team teaching, leading classroom discussions)					
A strength-based approach is standard operating procedure because it is a value and belief of the organization					
MODEL DESIRED BEHAVIOR	1	2	3	4	5
All adults (staff, parents, community members, visitors) abide by the same behavioral norms and rules					
All students abide by the same behavioral norms and rules					
SEEK SUPPORT	1	2	3	4	5
Program has at least three sources of funding with no more than 50% derived from one source					
The organization has well-developed relationships with other entities that promote collaboration and sharing of resources					
CULTURAL COMPETENCY	1	2	3	4	5
Awareness is raised concerning how cultural issues impact behavior					
Staff and students seek training and support for developing cross-cultural knowledge and skills					
Cultural competency is viewed as an ongoing and dynamic process					
OUTREACH & COMMUNICATION	1	2	3	4	5
Community-readiness survey results are used to develop messages for social marketing and promotion of bullying prevention program					
The organization routinely issues press releases whenever a significant event or other news occurs					
The organization has a packet of handouts prepared that it can give to new members, parents, interested community members and members of the media at a moment's notice.					

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